

**La Fortuna Pty Ltd (Administrators Appointed)  
Employee Frequently Asked Questions**

Questions	Answers
1. Who is my main point of contact during the VA period?	<ul style="list-style-type: none"> <li>- <b>For the Department of Education jobs</b> - For all queries in relation to operational issues please contact Jeff Brookes via <a href="mailto:jeff.xmss@gmail.com">jeff.xmss@gmail.com</a></li> <li>- <b>For the South Regional TAFE jobs</b> - For all queries in relation to operational issues please contact the director, Charlie Bertolami via <a href="mailto:charlie@ausgps.com.au">charlie@ausgps.com.au</a></li> <li>- <b>For the North Metropolitan TAFE jobs</b> - For all queries in relation to operational issues please contact the director, Charlie Bertolami via <a href="mailto:charlie@ausgps.com.au">charlie@ausgps.com.au</a></li> <li>- <b>For the Ad-hoc call out jobs</b> - For all queries in relation to operational issues please contact the director, Charlie Bertolami via <a href="mailto:charlie@ausgps.com.au">charlie@ausgps.com.au</a></li> <li>- For all queries in relation to the VA process, please contact Aron Ryu of Chifley Advisory at <a href="mailto:ausgps@chifleyadvisory.com.au">ausgps@chifleyadvisory.com.au</a></li> </ul>
2. What is the current status of the Company?	<ul style="list-style-type: none"> <li>- The Company is not in Liquidation, it is in Voluntary Administration.</li> <li>- Gavin Moss and Henry Kwok are appointed as Joint and Several Administrators of the Company to assess the Company's financial position after which, the outcome could be one of the following: <ul style="list-style-type: none"> <li>• The business of the Company will be sold with the employees and their entitlements taken over as part of the sale.</li> <li>• The director will put forward a proposal (called a Deed of Company Arrangement ("DOCA")) to all creditors to deal with the creditor claims which will pay out all outstanding superannuation in full and all remaining entitlements will be paid from the ongoing trading of the Company.</li> <li>• The Company goes into liquidation without its business being sold and all employee entitlements (except superannuation) will be paid from a government scheme called the Fair Entitlement Guarantee ("FEG") Scheme.</li> </ul> </li> </ul>
3. Am I still employed? 4. What is currently happening with the Trading Operations?	<p>The Administrators are continuing to trade the Company's business on a day-to-day proposition. It is business as usual at this stage until you receive a correspondence from our office advising it to be otherwise.</p> <p>All expenses (including staff wages and superannuation) during this trading period will be paid by our office.</p>
5. What's the current status of the Wages?	<ul style="list-style-type: none"> <li>- Last pay run was processed on 12 October 2023 for fortnight ending 8 October 2023 by the director.</li> <li>- During the VA period, all payruns will be on fortnightly basis and our office will be processing these pay runs and payslips.</li> </ul>

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	<ul style="list-style-type: none"> <li>- The first pay run will be for the period from 9 October 2023 to 22 October 2023.</li> </ul>
<p>6. What happens to my accrued annual leave which remains outstanding as at the date of the VA appointment?</p> <p>7. And when will this be paid?</p>	<p>It will be paid either from:</p> <ul style="list-style-type: none"> <li>- the DOCA (once sufficient funds are available in the DOCA fund, this will be paid from our office, the time of payment depends on the terms of the DOCA); or</li> <li>- the FEG scheme (should the Company be placed into Liquidation. This will be paid directly by the Department, usually within 12 weeks); or</li> <li>- May be taken over as part of the sale of the Company's business (as part of the ongoing trading of the business of the purchasing entity).</li> </ul>
<p>8. Can I apply for a paid annual leave day during the VA appointment?</p>	<p>Any annual leave applications during the VA trading on period must be approved under the normal business operation. Should your application be approved by this office and the operation manager/s, your annual leave will be processed under the normal process.</p>
<p>9. What happens to my pre-approved leave during the VA period?</p>	<p>If the annual leave applications were previously approved by the operation manager/s, your annual leave will continue to be approved and will be processed and paid under the normal process.</p>
<p>10. Will I accrue annual leave during the VA period?</p>	<p>Yes, all annual leave entitlements will be accrued as per normal employment and will be calculated and paid out after the trade on period.</p>
<p>11. Will I be able to keep my accrued sick leave?</p>	<p>Unfortunately, sick leave is not ordinarily transferrable and accrued sick leave will not be paid out.</p>
<p>12. What happens to my superannuation which remains outstanding as at the date of the VA appointment?</p>	<p>It will depend on the outcome of the Administration. Please refer to Question 5 and 6, please note that superannuation entitlement has a priority over leave entitlement under Section 556 of the <i>Corporations Act 2001 (cth)</i>.</p>
<p>13. Do I get paid superannuation for the period of my employment during the VA appointment?</p>	<p>Yes, our office will remit the applicable superannuation to your super fund for your employment during the VA period beginning from 13 October 2023.</p>
<p>14. What happen if I resign during the VA period?</p>	<p>Unfortunately, should an employee resign during the VA administration period, any of their employee entitlements cannot be paid by the Administrators during the VA period, it will depend on the outcome of the Administration as mentioned in Question 2 along with all other employees in the same ranking.</p> <p>In addition, if an employee resigns from his/her employment from the Company, it may affect his/her claim against the Company or the FEG for Redundancy entitlement, if entitled.</p> <p>It is recommended the employee to raise their concerns or questions with this office regarding their rights and entitlements in this regard.</p>

Questions	Answers
<p>15. Will my claim be affected if I do not submit a proof of debt form or a claim form or if I do not attend any meetings during the Administration?</p> <p>16. Will my claim be affected if I do not attend any meetings during the Administration?</p>	<p>No, your claim will not be affected if you do not attend any meetings or submit a proof of debt form or a claim form during the Administration.</p> <p>We will be able to verify the outstanding entitlements owed to employees from the Company's records.</p>
<p>17. What is the next step of the Administration?</p>	<p>- In the next few days, we will conduct urgent assessments on the financial position of the Company, and we will advise the employees of any changes in this regard as soon as possible.</p> <p>The VA 1st report to creditors will be issued by this office shortly, if any employee unable to access or receive this report, please contact this office on <a href="mailto:ausgps@chifleyadvisory.com.au">ausgps@chifleyadvisory.com.au</a>.</p>